## INSTRUCTIONS FOR JOINING THE REMOTE VIDEO CALL - GENERAL CHANCERY

## Hon. Alison C. Conlon Courtroom 2408

Please click this link to join by video (you may join by computer, smartphone, or tablet): <a href="https://circuitcourtofcookcounty.zoom.us/j/97454313798?pwd=NDFUSDZXR3U3QUFWbmRLNlZic2FkQT09">https://circuitcourtofcookcounty.zoom.us/j/97454313798?pwd=NDFUSDZXR3U3QUFWbmRLNlZic2FkQT09</a>

Zoom Meeting ID Number: 974 5431 3798

Password: 501494

Please plan to join the call 10-15 minutes before your scheduled start time. Please forward to anyone who needs these instructions to participate in the hearing.

Any video recording, audio recording, photographing, taking screenshots, and/or reproducing of the livestream is strictly prohibited. The recording, publishing, broadcasting or other copying or transmission of courtroom proceedings by video, audio, still photography or any other means is strictly prohibited by Illinois Supreme Court Rule 63(A)(8) and is subject to the penalties for contempt of court. Observers should keep their video off and sound on mute.

CAN YOU SEE & HEAR THE MEETING? Here's how to see and hear everyone:

- On a mobile device (smartphone or tablet):

Download the Zoom App and connect to video and audio by using your DEVICE AUDIO and DEVICE CAMERA or choose CONNECT VIA INTERNET. (Android users click <a href="here">here</a> for the app.)

Allow the app to access your camera and microphone to ensure full connection. Enter the Zoom ID number under "Join a Meeting" if you are not automatically connected.

- On a computer or laptop:

You can use an internet browser (like Chrome), or you can download the free Zoom desktop application ("Zoom Client for Meetings"): <a href="https://zoom.us/download">https://zoom.us/download</a> Downloading the free application will give you the best connection. Enter the Zoom ID under "Join a Meeting" if you are not automatically connected.

- Connect with your COMPUTER AUDIO and COMPUTER VIDEO.

If your computer does NOT have a microphone or you are unable to hear or speak to others once connected by video, select the option to CALL IN SEPARATELY (PHONE CALL or DIAL IN) and dial one of these phone numbers on a telephone:

- +1 312 626 6799 US
- +1 646 876 9923 US
- +1 408 638 0968 US
- +1 669 900 6833 US
- +1 253 215 8782 US
- +1 301 715 8592 US
- +1 346 248 7799 US

(enter the meeting ID number above and participant ID number when prompted on the phone). You will then have video on your computer and audio on a separate phone. If you are having problems connecting by phone, additional instructions can be found <a href="here">here</a>.

Additional instructions for connecting by mobile device or computer can be found here.

Zoom does not require a paid membership to use its free application. Zoom applications are free to download and use. You do not need to create an account to join this meeting.